

TEWKESBURY BOROUGH COUNCIL

Report to:	Audit and Governance Committee
Date of Meeting:	31 January 2024
Subject:	Internal Audit Monitoring Report
Report of:	Head of Service: Audit and Governance
Head of Service/Director:	Director: Corporate Resources (Chief Audit Executive)
Lead Member:	Lead Member Corporate Governance
Number of Appendices:	1

Executive Summary:

The monitoring report provides the Audit and Governance Committee with an overview of the Internal Audit work completed in the period. This includes a level of assurance as to how well the internal control environment is managed for each audit assignment undertaken.

Recommendation:

To CONSIDER the audit work completed and the assurance given on the adequacy of internal controls operating in the systems audited.

Financial Implications:

None arising directly from this report.

Legal Implications:

By monitoring the implementation of their recommendations, Internal Audit assists the Council to minimise risk areas and thereby reduce the prospects of legal challenge.

Environmental and Sustainability Implications:

None arising directly from this report.

Resource Implications (including impact on equalities):

None arising directly from this report.

Safeguarding Implications:

None arising directly from this report.

Impact on the Customer:

None arising directly from this report other than providing interested residents with assurance as to the adequacy of the council's internal control, risk and governance environment.

1.0 INTRODUCTION

1.1 It is a requirement of the Public Sector Internal Audit Standards (PSIAS) that the Chief Audit Executive (Director of Corporate Resources) reports formally to the 'board' (Audit and Governance Committee) on the work of Internal Audit. The monitoring report provides the Audit and Governance Committee with an overview of the work completed by Internal Audit. This includes a level of assurance as to how well the internal control environment is managed for each audit assignment undertaken. Attached at Appendix 1 is the work completed in the period.

2.0 COMPLETED AUDIT ASSIGNMENTS FOR THE PERIOD

2.1 When reporting, a 'split' opinion is given. This means an individual opinion is given for each risk category identified. This approach enables Internal Audit to identify to management specific areas of control that are operating well and those that are not. Assurance opinions are categorised as 'substantial, reasonable, limited or no assurance'. The audit opinions can be found in Appendix 1.

2.2 Of the seven audit opinions given, five of these conclude at least a reasonable level of control. Of the remaining two, a limited and no assurance opinion have been given. Both of these relate to the Section 106 audit and the accuracy of the data held on the Exacom system. The audit findings are detailed in Appendix 1.

2.3 With regards to work in progress, audits in relation to recycling credits, Council Tax Reduction Scheme and Building Control are underway. The conclusion of this work will be presented to Committee in March 2024.

3.0 FOLLOW-UP OF INTERNAL AUDIT RECOMMENDATIONS

3.1 All audit recommendations due to be implemented in quarter 3 of 2023/24 will be followed up and reported to Committee in March 2024.

4.0 CONSULTATION

4.1 All managers are consulted prior to the commencement of the audit to agree the scope and each manager has the opportunity to comment on the draft report and complete a client survey at the end of the audit.

5.0 ASSOCIATED RISKS

5.1 If the CAE does not report functionally to the board, this does not comply with PSIAS. If there are delays in response to the acceptance or implementation of internal audit recommendations, this potentially increases the risk of fraud, error, inefficiency or areas of non-compliance within the systems audited.

6.0 MONITORING

6.1 An internal audit monitoring report of work undertaken during the period is presented at each Audit and Governance Committee.

7.0 RELEVANT COUNCIL PLAN PRIORITIES/COUNCIL POLICIES/STRATEGIES

7.1 The work of internal audit supports the internal control, risk mitigation and governance of Council Plan priorities.

Background Papers: Internal Audit Six Monthly Plan (October 2023- March 2024) – approved by Audit and Governance Committee on 27 September 2023

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Appendices: Appendix 1 – Audit Opinions